



Bishop William Ward C of E (VA) Primary School

Happy, respectful, life-long learners

Headteacher: Mr Toby Bull

Dear Parents

PARENT/TEACHER MEETINGS

The termly parent/teacher meetings have been arranged for Wednesday 8th November 2017, from 3.30pm – 6pm, and Thursday 9th November 2017, from 5.30pm – 8pm when you will be able to see your child's teacher in the classroom.

Could you please indicate on the form below: a) Which evenings you prefer b) The time convenient to you. Please give as much time as you can and indicate if you are able to attend on either evening. This will give greater flexibility for the teachers when making up the timetable. Meetings will last for 10 minutes.

Please return the form by Friday 20th October 2017.

Yours sincerely

Mr Toby Bull
Headteacher

I am able to attend the open evening on:-

*Wednesday 8th November at the following time *Thursday 9th November at the following time

3.30-4.00pm	5.30 - 6.00 pm
4.00-4.30pm	6.00 - 6.30pm
4.30-5.00pm	6.30 - 7.00 pm
5.00-5.30pm	7.00 - 7.30 pm
5.30-6.00pm	7.30 - 8.00pm

Please circle the time you are able to attend. * Delete as appropriate.

Child's Name(s)	Class

Signed.....

Bishop William Ward C of E (VA) Primary School
Coach Road, Great Horkesley, Colchester, Essex, CO6 4AT
telephone: 01206 271336 email: admin@bishopwilliamward.essex.sch.uk



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